SUMMARY

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Tech-savvy Digital Project Manager with over 15 years of experience delivering complex digital projects on time and within budget across various industries, including retail, transportation, and technology. Proven ability to lead cross-functional teams, manage stakeholders, and implement agile methodologies. Expertise in digital marketing, product development, and creative strategy. Hundreds of completed projects in Moscow, Boston, Hong Kong, and Guangzhou.

CORE COMPETENCIES

- Project Management •
- Agile Methodologies •
- Product Development •
- Creative Strategy
- Digital Marketing
- **Digital Production** •
- Workflow Optimisation •
- CMS & CRM •
- Budget & Forecasting
- Team Management •
- Self-Driven & Proactive •
- Stakeholder Engagement

WORK EXPERIENCE

Project Management and Digital Consulting Independent Digital Producer & PM Consultant

- Delivered and managed over 10 digital projects across diverse sectors, including examples such as ed-tech, fin-tech, ٠ and wholesale, each presenting unique complexities and requirements
- Implemented effective strategic approaches, integrating prioritisation methods and accelerated methodologies like Agile and Scrum, resulting in streamlined project timelines using Jira, Merlin, and Kanban tools according to Lean & Kaizen
- Contributed to shaping project strategies, system architecture, and design, ensuring a seamless alignment with client's • business requirements, ultimately transforming them into innovative and market-responsive solutions
- Collaborated within cross-functional teams, engaging with clients, technical directors, and business teams, effectively communicating on both technical and business matters at all seniority levels
- Worked with a team of designers, engineers, and analysts to deliver the development and launch of successful digital • products and services, encompassing e-commerce websites, mobile apps, marketing campaigns, CMS & CRM (Webflow, Tilda, Laravel, Wordpress, Drupal, Salesforce, Zendesk, Hubspot)
- Coordinated vendors and allocated resources, optimising project costs and enhancing project performance, ultimately leading to improved client ROI
- Led a team & management structure transformation (100+ people) for a major Ed-tech client driving a substantial • increase in EBITDA, ROI / ROS, NPS / CSAT, and CR indicators

Yandex Go, Ride-Hailing and Mobility Services

Head Of Creative Services

- Improved SLA from 54% to 89% while managing 100+ projects and reducing project durations by 30% through workflow optimisation and the ongoing refinement of Agile processes
- Led a 40-person team, fostering innovation and collaboration, revitalised the production management team, and • implemented project prioritisation and sprint processes
- Developed departmental strategies and budgets that align with corporate goals, optimising resource allocation and • ensuring cost-effective operations, with a strong focus on managing potential risks
- Implemented performance measurement systems and KPIs, driving significant improvements in both individual and • team productivity
- Managed vendor procurement processes, ensuring adherence to OEBS (Oracle E-Business Suite) standards •

ODDITY Studio, Creative Strategy & Design Solutions

Senior Product Manager

- Contributed to the development of the APAC coworking digital ecosystem, overseeing the creation of business requirements, project priorities, and vendor collaborations while implementing an agile workflow
- Significantly enhanced project efficiency, leading to a 20% reduction in the accounting team's expenses, equating to • annual savings of US\$ 250,000
- Worked with clients to develop a roadmap for the product and managed a team of up to 20 people to build and launch • the product on time and within budget

Remote 2020 - 2024

Moscow, Russia

2018 - 2020

Hong Kong, China

2017 - 2018

- Established feasible workflows and performance management, contributing to the overall success of the project •
- Implemented measures to enhance customer satisfaction metrics (NPS / CSAT), leading to increased customer • retention and business growth

Fasten Inc, Ridesharing & On-Demand Transportation Services

- Senior Product Manager
- Managed product development across various platforms, overseeing the development of the Riders App (iOS and • Android), Drivers App (iOS and Android), Core infrastructure, and Website
- Oversaw the entire product lifecycle using agile methodologies, encompassing development, business analysis. • prototyping, testing, and process improvement
- Managed cross-functional teams of project and product managers, analysts, vendors, and in-house developers •
- Implemented UX simplifications, resulting in an 18% increase in Daily Active Users (DAU) and a 12% rise in • Monthly Active Users (MAU)
- Introduced a progressive bonus scale system, raising driver retention by 16% for a motivated, stable driver community •

Redkeds, Full-Service Creative Advertising Agency Head of Production

- Directed end-to-end production operations, overseeing project planning, execution, and delivery across digital ٠ marketing competencies, from measurement and analytics to content production
- Led cross-functional teams of multidisciplinary specialists, ensuring streamlined workflows, project efficiency, and • high-quality outcomes
- Managed various advertising products, including conceptualising and executing campaigns, developing design • concepts, producing commercials, creating promo campaigns, and engaging in social media marketing

Zero, Full-Service Digital Agency

- **Production Director**
- Directed client relationships, managing key performance indicators (KPIs) to measure satisfaction and project success • (MAU / CPC & CPA / Conversion rate)
- Guided and mentored an in-house team of up to 5 people •
- Achieved industry recognition with Awwwards Site of the Day (Dunlop) and FWA Site of The Day (Braun) •

EDUCATION / ACHIEVEMENTS

Don State Technical University Bachelor of Engineering in Information Systems and Technology

Additional: Teaching Experience: Senior Curator at BBDO WORDSHOP Academy (Russia, 2014-2015) for a 6-month Digital Production course | Curator & Senior Lecturer at IKRA University (Russia, 2011-2015) for a 1-year Digital Advertising course and a 6-month Digital Production Level-Up course

Languages: English (Fluent), Chinese (Elementary proficiency), Russian (Native)

Russia 2006

Boston, United States 2015 - 2017

Moscow, Russia

2012 - 2015

Moscow, Russia

2011 - 2012