



BIMAWAN DWIKUSUMA PUTRA

Jl. Kalimantan V Blok E4/26, Sektor XIV. BSD, Tangerang
Selatan

INTERNATIONAL BUSINESS ADMINISTRATION

MORE ABOUT ME

A dedicated and enthusiastic individual with practical experience in and business settings. Goal-oriented personality and creative business mind-set with a broad educational background in economy. Enjoys contributing when working within a team butis also able to perform and undertake solo tasks with confidence. Delegation can be carried out effectively as interpersonal and communication skills are key attributes, alongside having the ability to remain composed and focused when in pressurised situations and facing practical challenges.

EXPERIENCES

PT. ALLIANZ INDONESIA – AGENT

(October 2018 – January 2020)

- Liaising and meeting with clients to discuss their insurance needs.
- Meet sales targets – by both acquiring new clients and retaining existing clients.
- Researching and preparing the relevant insurance offers and plans for clients.

FASCHOCHSCHULE SUEDWEFALEN

Financial Planner (January 2017 - July 2017)

- Calculating and plannings financial budgets for new intern in Germany.

- Liaise and meet new interns arriving in Germany to provide information and advice regarding living costs and budgeting in Soest.
- Compiling reports and data on new intern integration within both the job role and living arrangements.

DB SCHENKER

SPECIAL TRAFFIC (September 2015 – January 2016)

- Liaising with both finance and logistic teams to ensure orders are ready and delivered on time.
- Inputting product data to ensure an up-to-date record is maintained.
- General administrative duties – such as handling queries and complaints, report compiling and photocopying.

PT ALAM SUTERA TBK

Marketing Executive (January 2020 – June 2020)

- Meet and contacting clients to arrangement product from them.
- Promoting the product.
- Meet the target sales.

PT KARTIKA AYU PUTRI (MERAKE AGENCY)

Influencer Marketing (June 2020 – November 2023)

- **Make an appointment with influencer**
- **Make a good relation with influencer**
- **Help manager to solve the problem**
- **Make a strategy to build good reputation on the brand.**

ACADEMIC PROFILES

SWISS GERMAN UNIVERSITY

INTERNATIONAL BUSINESS ADMINISTRATION

SKILLS AND ABILITIES

Takes an adaptable and flexible approach to work Situations; willing and able to adjust to changing demands And circumstances; receptive to new ideas. Analyses problems logically from all angles, gathers Information from a broad range of sources; generates,Logical,timely and workable solutions.

Desirable :

- Microsoft Office
- Manager Products
- Team building skills
- Good communication skills
- Good interpersonal skills
- Good writing skills
- Good sewing and altering skills