

Diana L Petty

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[Diana L Petty | LinkedIn](#) • Aberdeen, MD

Human Resources Director

Seasoned leader with diverse experience in operational governance and HR management across the US Army.

Empathetic and pragmatic professional, servant leader; recognized for establishing and spearheading multifaceted staff along with providing exceptional guidance and expertise to tailor individual strengths / abilities for meeting goals and objectives. Deep knowledge of end-to-end human resource management; excel at building credibility with executive management and providing consultancy for HR policy development while leveraging technical and specialist HR skills. Demonstrated background of developing HR strategy and processes. Apt in contract management and negotiation. Success in adhering to health, safety, and welfare standards. Remarkable background of managing end-to-end logistics and procurement operations. Seasoned mentor with proven track record of developing and leading high-performing teams. Profound communication skills; adept at fostering productive relations with key stakeholders at all levels. Innovative and creative thinker able to generate new ideas, anticipate needs, and initiate change.

Areas of Expertise

- ◆ HR Administration
- ◆ Regulatory Compliance
- ◆ Employee Recruitment
- ◆ Performance Management
- ◆ Staff Training & Leadership
- ◆ Contract Negotiations
- ◆ Policy Development
- ◆ Payroll Management
- ◆ Talent Management
- ◆ Project Management
- ◆ Process Improvement
- ◆ Problem Solving Skills

Education

Master of Science (MS), Human Resource Management, Thomas Edison State University

Bachelor of Arts (BA), Liberal Studies, Thomas Edison State University

Licenses & Certifications

Society for Human Resources Management, (SHRM-CP), ongoing

Certified Professional in Human Resources, (PHR), ongoing

Microsoft Office 365 (PowerPoint, Excel, Outlook)

Professional Experience

Thomas Edison State University

2022

Master of Science (M.S.), Human Resource Management

Developed basic Human Resource knowledge aligned with business goals and functions. Learned to define and recommend strategies to garner maximum potential of organization's intellectual capital. Gained human resource skills to manage staffing, contribute to professional development, enhance organizational culture, and ensure performance excellence.

- Obtained skills to identify models critical to organizations' culture management, change, and decision-making.
- Successfully completed simulations, case studies, and workplace projects applying HR business models.
- Developed ability to enhance organizational performance through HR initiatives and strategies.

US ARMY- 2002-2022- Various Locations

Garrison Staff HR Director | Installation Voter Assistance Office, Fort Lee, VA

2020 – Present

Provide strategic direction and HR leadership to ensure compliance with DoD, State regulations, and Federal laws. Oversee planning and administration of Federal Voter Assistance Program (FVAP). Lead performance evaluation of unit voter assistance officers to track and address training needs.

- Monitored and implemented five Brigade-level programs, covering over 6,000 soldiers.
- Coached and mentored junior leaders, educating on maintaining program alignment with Army-wide goals.

- Tributed by Department of the Army for achieving and maintaining 100% program compliance.

Capability Developer (Senior Logistician), Fort Lee, VA

2018 – 2020

Optimized logistics units by integrating emerging design concepts and required capabilities to organizational designs. Conducted task/job analysis and leveraged outcomes to design, develop, and test training sessions. Contributed to fulfill organization's talent needs by conducting executives' analysis, business case analysis, and needs assessment.

- Championed overhaul of Army Water Purification unit and ensured adoption of changing operational environment.
- Restructured personnel, equipment, and training needs, resulting in enhancing staff capability.

Logistics Manager (Joint Staff Officer), Afghanistan

2016– 2018

Focused on cost efficiency and quality standards while defining and implementing logistics policies and procedures. Functioned as primary contact to facilitate supply chain management systems across active combat zone. Tracked and recommended new processes and initiatives aimed at streamlining logistics activities, while maintaining low costs.

- Drafted approved departmental budgeting proposal for 10 lines of accounting at \$64M, resulting in \$30M cost savings for US government.
- Controlled and approved procurement of \$10M+ military equipment purchases.

HR Director | Training Operations (Company Commander) Fort Jackson, SC

2013 – 2016

Oversaw and regulated end-to-end human resource activities, while communicating policies and procedures to the staff for compliance assurance. Determined training and development needs of the personnel to design and deploy suited training initiatives. Defined and implemented processes to confirm periodic assessments and update company's objectives.

- Achieved and maintained set metrics on headcount and staffing, while minimizing turnover.
- Ensured adequate onboarding for new employees by supervising 500 employees for training protocol.
- Led perfect execution of Integrated Logistics Support (ILS) across major complex systems.

Contracting Officer, Afghanistan,

2011– 2013

Aimed at safeguarding interests of the company involved in contractual relationship. Monitored and controlled contract execution to enforce compliance with terms of the contract. Fortified industry relations with companies and clients to offer contact advice and resolve contract issues.

- Enabled 75% increase in efficiency and savings client company through proactive problem solving.
- Generated \$84M savings for US Government by rewriting costly contracts and maintaining sustainment efforts.

HR Director | Distribution Operations (Company Commander), Fort Drum, NY

2008– 2011

Streamlined workflow across all units by governing and optimizing distribution processes. Led performance evaluations and training of 450 assigned personnel to ensure operational readiness and professional development. Coordinated cross-functional teams to facilitate maintenance and supervision of equipment valued at over \$9.1M.

- Ensured accuracy and enhanced distribution processes of 9 classes of supply within the Brigade.
- Safeguarded and distributed unit funds and lines of accounting worth \$95K.
- Maintained 100% compliance with safety regulations regarding initial entry training (IET) living and working areas.