

Curriculum Vitae

DORIS JIANG

Gender: Female
Age: 42, (Dec.1981)
Current Location: Living in SH Now
Email: dorris2006cn@hotmail.com



ASSESSMENT

- Good communicating skills in English
- clear idea, like challenges, strong willpower, result orientation, strong professionalism, integrity and self-discipline, strong resistance to pressure
- Language Skills : Chinese Madarin\English proficiency\French Basic\Japanese Basic
- Data Analysis Tool: \ SAP\Ariba\Power BI\Tableau\Visio C++\Microsoft
- Professional Certification: Autocad
- More than 15 years of experience in project strategy, cost control and procurement familiar with EPC、EPCM in chemical industry、Rewable Energy direction,specilaly with 10 years in Air Products, and 2 years in Albemarle
- Current month salary: \$100K p.a

EXPERIENCE

Apr.2022 – Apr.2024 Project Consultant SH,CN

2023.11 – 2024.04 GI IOU project, Package & FEED phase Lithuim Conversion
MRI Austrilia project& Automobile Fuel Cell New-built Plant

BASF GI IOU(Fluor) FEED phase Lithuim MRI Austrilia(Worley Parson)

- GI IOU project Two-Month Contract Support GI IOU (BASF Zhanjiang Project) Procurement Infrastructure
- Maintain knowledge of commodities, manufacturers, and sources under infrastructure package
- Perform supplier prequalification
- Track procurement documents from engineering pre-commitment phases through PO issuance
- Prepare and issue RFP/RFQ/CCR/CBE/TBE, and summarize bid analysis report, and keep documents via sharepoint, recording savings
- Complete supplier performance measurements, and manage change orders
- Update milestones schedule and weekly submit procurement report via MatMan and other systems

2023.06 – 2023.10 Jiahua Chemicals Oversea Project

- Main Products: Chemical Performance Materials EO/PO block ployether polyos/silicone surfactant\Modified MD\NTDI prepolymer Application Field: Functional Chemicals
- Take charge for the lead of procurement strategies and budget control to support with China plants and Mexico & Vietnam projects development and

Curriculum Vitae

contractor source localization, to build purchasing negotiation process and take lead contract management

- Establish minimum safety inventory for indirect material and spare parts procurement and regularly update inventory surplus according to daily operational needs
- Drive through as required to be able to sign off Equipment agreements & Lead oversea plant logistic activities (Mexico & Vietnam Projects), competitive bidding with Rotatic and Static Equipment like Reactor/Vessel/Heat exchanger price, custom clearance and inland transportation cost
- Follow up each plant monthly operation plan and ensure normal supply to satisfy Vietnam IBC tank production line/Mexico PCE production line

2022.10 - 2023.06 AAC technologies Asia Project

- Main Product: Sensor/Semiconductor/Acoustics/Precision Manufacture
- Responsible for the lead of Asian projects procurement strategies and budget control to support with all business function stakeholders
- Organize all new-built GMP plants Capex projects specific procurement schedule and equipment source process involving cross functional departments (business & Engineering & Operations & Finance) for participation, formulate tender process and bidding policy, to satisfy budget
- Monitor that engineering procurement/ construction contractor management: periodical evaluation and strive for tendering process, align with project cost control, follow project implementation and quality follow and technical requirements control cooperate with project team and business team to ensure smooth operation of project supply
- Develop and maintain new suppliers, contractors and use continuous and systematic methods to manage the performance of existing suppliers, including defining key supplier KPIs and tracking their performance
- Responsible for leading change request and back-charging contractor management Complete other task meeting reports assigned by procurement director Mitigate and manage risks, track procurement progress, completeness and traceability of related documents
- EPC projects: China R&D center, Malaysia MEMS production line, Vietnam B crown, Tokyo & Seoul SLS production line, Singapore Optics Clean plant

Apr.2022 – Sep.2022 Lenzing Fibers North Asia Project

- Balance materials stock(Lyocell/Viscose/Modal production line) and the customer demand for North Asia basements in China, Korea, and Indonesia. Work together with supply chain team to control plant inventory under the target level.
- Manage the import and export strategy in a compliance method and support the production scheduling in time for pulp, agents, and other chemical Addictive
- Lead the warehouse management and deliver an accurate actual products quantity with effectively satisfying the stock control, coordinate with global central sourcing to arrange schedule, logistic issues
- Lead the company stock on taking with good loss+/- control. Support and

Curriculum Vitae

ensure the management system implementation under responsible scope.

- Ecovadis supplier sustainable forum evaluation, to find better method for Zero carbon goal with ESG policy and manage monthly review with global TFS organization

Sep.2021 – Mar.2022 **Lianhe Chemical Technology Co Ltd** SH,CN

China Projects Procurement Manager

- Main Product: CDMO&CMO model in Pharmaceutical&Pesticide OCT/OCBN/Ammonia Oxidation series
- Responsible for the formulation of project procurement strategies and organize china six plant EPC projects Capex material and equipment supply process involving cross functional departments (business, Engineering, Operations, Finance) for participation, formulate tender process and bidding policy, to satisfy budget
- Responsible for project cost control, follow project implementation and process project quality and
- technical requirements control
- Cooperate with project team and business team to ensure smooth operation of project supply
- Maintain and develop new suppliers, and use continuous and systematic methods to manage the Performance of existing suppliers, including defining key supplier KPIs and tracking their performance
- Responsible for leading purchase order business negotiation and purchase order management
- Complete other task meeting reports assigned by procurement director
- EPC projects: RTO/TO furnace 、MVR 、VOCs treatment
- Reporting line: Global Procurement Director
- Sub-ordinate: 5 (based at local plants)

Jan.2012 – Aug.2021 **Air Products (China) Investment Co Ltd** SH,CN

2015.07 – 2021.08 CAPEX Category Lead

2012.01 – 2015.06 Project Procurement Engineer

- Drive Productivity for CAPEX equipment and installation services for china customer station projects and Hydrogen projects, this contained tanks installation standard and non-standard parts, 3rd party contractor service. etc., to support business units, to achieve cost productivity and realize profit maximization, continual TCO analysis, prices adjustable fluctuate under control
- Lead cross-functional teams to develop category strategies to achieve total value improvement, cost optimization, and overall supply base rationalization, manage and drive frame improvements, executing open competitive or volume discount strategically case by case
- Develop category sourcing plans and lead resources in the identification of potential subcontractors, requirements of qualified documentation, RFI and RFQs, bidding and price analysis, negotiation on contract awards, and trace supplier performance management

Curriculum Vitae

- Create strategic sourcing plan to ensure value is achieved through a systematic approach for specific categories of spend, negotiate with 3-5 rounds on complex agreements based regional or global team member with key suppliers, to maximize savings and service level, including performance clauses and all other terms and conditions
- Work with each function engineer in devising the best purchasing options for capital equipment, engineering service, construction and other 3rd party services contained logistic services and custom clearance issues
- Develop robust support relationships with functional leaders and key business team personnel to shape core team, utilize negotiations and influencing skills as needed to gain support from cross-functions
- Execute category initiatives and ensure responsibilities for the delivery, and report savings datum to satisfy KPI target
- Business report analysis, EBITDA reporting review, marketing assessment reporting, KPI planning and reporting proposals
- Reporting line: China Category Procurement Head
- Achievement:
 - Deliver the target saving overall spending of 3%-5%
 - Support at least key projects 10-15ea
 - Cost down HRC&HAV around 15%-20% based one FY
- Project:
 - BOSCH WUXI new energy RD base
 - Shanghai Yaoming Biologics ININIII period
 - Jaguar and Prism small-scale on-site nitrogen production
 - Haiyan Jupiter Hydrogen projects

2012.01 – 2015.06 Project Procurement Engineer

- Develop and lead a solid portfolio, a strong pipeline of growth projects for ASU plant, electronics, Packaged GAS and Syngas business unit
- Distinguish existing and new products business new plant or expansion projects, to follow finance year index, focus on project CSA and M&E package in Lump Sumbase
- Identify the commercial and technical feasibilities for each package, design routes-to-procurement, and penetrate new downstream via leveraging the resources from marketing and technical development team
- Marketing & procurement strategies designing for current downstream in gas productions domain
- Project procurement management via cross collaboration and generating synergy with marketing, technical development and other relative functions throughout the permitting service, construction service, engineering service, and consolidating SRM, contractors routine review
- Work with each function engineer in devising the best sourcing options for contractors' pool, engineering service, construction and other 3rd party services contained logistic services and custom clearance issue, develop and maintain team's key accounts to achieve volume, revenue, contribution margin, and in line with global strategy as well as objectives

Curriculum Vitae

- Business analysis, procurement strategy review reporting, marketing assessment reporting, KPI planning and reporting proposals
- Lead audits to archive approved and contractor' s evaluation documentation to follow local policies with HSE, and quality department
- Achievement :
 - Deliver target saving 10%-15% of overall spending around \$10MM
 - Support at least 20 projects
 - Contribute savings in China construction, engineering service and maximize saving in spending opportunity
- Project:
 - Nanjing TSMC
 - Kunshan HE expansion
 - Zhangjiagang H2 expansion
 - Wuxi piston electronic gas rebuilt
 - Tianma,TN175+CDA, Xiamen
 - HeFei ASU plant rebuilt
 - Zibo,Jinjing,VSA unit

Dec.2009 – Dec.2011

Albemarle (China) Co Ltd

SH,CN

Plant MRO Procurement Supervisor

- Develop specifications and performance requirements to facilitate procurement of MRO equipment and Raw Material purchasing to support production, R&D, engineering Departments, all the procedures should be prepared and put on process under the USAAlbemarle SOX requirement
- Prepare RFQ for potential vendors, and analyze technical data, designs, preliminary specifications, manufacturing limitations, suppliers and contractor's facilities and their qualifications, and availability of parts and equipment
- Interview supplier representatives and contractor personnel regarding specifications, costs, inspection, and similar problems relating to parts and equipment.
- Arrange and participate in conferences between suppliers and engineers, inspectors, and other company personnel to facilitate material inspection, substitution, standardization, rework, salvage, utilization, and economical procurement of parts and equipment installed, meanwhile price should be reasonable for our project after negotiation
- Sign PO or Agreement with vendors or contractors and supervise all these items should be implemented
- Collect vendors or contractors brand to build long time well cooperation, the reports related to MRO and Raw Material should be updated to spreadsheet and send to our team leader and project manager each week, annual reports should be summarized in SOX database.
- Reporting line : Asia Pacific Procurement Manager
- Sub-ordinate : 1

Achievement :

Curriculum Vitae

- P30 project
- Ningbo plant Expansion project

Jul.2008 — Jul.2009 **Aker Projects(Shanghai) Co Ltd** SH,CN

Site Engineer (CSA)

- Based on datasheet of discipline engineers put forward, develop specifications and performance requirements to facilitate technical requirements of CSA steel structure parts and rotary, static equipment for project, all the procedures should be prepared and put on process
- Prepare RFI/RFP for potential vendors, analyzes technical data, designs, preliminary specifications, manufacturing limitations, suppliers and contractor's facilities and their qualifications, and availability of parts and equipment, meanwhile potential supplier and contractor should be asked for tender and detailed quotation for bid evaluation
- Interviews supplier representatives and contractor personnel regarding specifications, costs, inspection, and similar problems relating to parts and equipment. Arranges and participates in conferences between suppliers and engineers, inspectors, and other company personnel to facilitate material inspection, substitution, standardization, rework, salvage, utilization, and economical procurement of parts and equipment installed, meanwhile price should be reasonable for our project after negotiation
- Arrange all the process schedule timely and accurately according to agreement; Get construction acceptance from vendors and subcontractor who has shipped the imported equipment and material, ensuring that commercial issues are met under the GC contract Track Vendors or contractor's material quality, timely feedback, and timely send change order and follow their re-processing procedures; all the budgets and costs should be rechecked under our requirements
- Reporting line: Project Manager

Achievement :

- Dow coming project II phase

Jul.2005 — Jul.2008 **Bovis Lend Lease Projects (Shanghai) Co Ltd** Nanjing,CN

Project Control

- Issue RFQ documents for potential vendors, and analyze technical data, designs, preliminary specifications, manufacturing details
- Sign PO or Agreement with vendors or contractors and supervise all these equipment items should be implemented; Check their manufacturing or producing schedule each week, all the reports related to procurement status should be reported to procurement manager
- Weekly check supplier's material and equipment delivery status contained steel components, electrical facilities status, and detailed production, packing plans, recording status documents
- Ensure all the equipment satisfying the construction phase requirements under EPCM contracts, and make accurate financial forecasts report and monthly project cost review report, submit to procurement manager, project manager and Clients

Curriculum Vitae

- Reporting line : Plant Project Manager (Australian)

EDUCATION

Sep.2016 — Jun.2018 Supply Chain	Master EMBA	<u>MIP Business School</u>	CN & IT
Mar.2011 — Dec.2013 Project Management	Master	<u>Shanghai Maritime University</u>	SH,CN
Sep.2001 — Jul.2005 Civil Engineering	Bachelor	<u>Huaiyin Institute of Technology</u>	Jiangsu,CN

TRAINING & QUALIFICATION

Qualification:

- CET-6
- IELTS 6
- Translators and Interpreters - Intermediate
- French: good in reading & writing

SKILLS & COMPETENCY

Language skills Proficient in English, Basic in French, Basic in Japanese

Computer skills Professional in OA\AutoCAD\Power BI