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|  |  | VANESSA M. DE SOUZA SCHLABBACH |
| PROFILEBRAZILIAN, MARRIED, BORN IN MANAUS/AMAZONAS, BRAZIL, ON 12/09/1990. Resourceful and well-organized, capable of navigating through diverse situations and achieving goals, motivated, progressively experienced in electrical engineering, information technology, quality management, and mechanical engineering. Dynamic and proactive profile, skilled in creating strategic partnerships through teamwork. Seeking an opportunity in this esteemed company to showcase my skills. CONTACT CELL PHONE / WHATSAPP  +55 (92) 98415-2452  E-MAIL:  SCHLABBACH.VANESSA@OUTLOOK.COM ADDRESS: RUA SANTINO RODRIGUES, Nº 11, QUADRA D1, BAIRRO TARUMÃ, MANAUS – AM, BRASIL. |  | EDUCATIONCentro Educacional Positivo – Primary SchoolFebruary of 1998 to December of 2000  Escola Estadual Ernesto Penafort – High School February of 2001 to December of 2008 Centro de Ensino Literatus – Technical Degree March of 2012 to June of 2015  **Universidade Federal do Amazonas (UFAM) – Bacharel**  March of 2018 until now ADDITIONAL SKILLS **Grupo Sucesso de Ensino**  Basic Computing  2008 to 2009  **Grupo Sucesso de Ensino**  Advanced Computing  2009 to 2010  **Centro de Ensino Literatus**  Technical Nurse  2012 to 2015  **Universidade Federal do Amazonas (UFAM)**  Bacharel in Arquivology  2018 to nowdays LanguagesPortuguese (nativ)English (fluent)  * Spanish (basic working proficency) * Italian (basic working proficency)   **Computing**  Extensive knowledge in Operating Systems and more, such as :   * MS Windows 7, 8, 10 e 11. * Microsoft Office 2019, 365 * Designer Programs: Photoshop and AutoCad |

## Professional experiences

* **Centro Positiviano de Ensino**  
  Kinder garden Teacher’s Assistent

February of 2006 to December of 2006

**ACTIVITIES:**

* Help the teacher in their usual activities with the kids and help the kids to socialize, do your activities and have a good education.
* **CyberCafé and Lan House Area 41**

Server Atendent

December of 2006 to January of 2008

**ACTIVITIES:**

* Public Assistance and selling.
* **Grupo Sucesso de Ensino LTDA**

English and Informatic Instructor

June 2009 to November 2010

**ACTIVITIES:**

* Help the students to learning and follow the didatics of the courses.
* **Programa Bolsa Idiomas, Instituto Federal do Amazonas**

English Teacher

2011 to 2012

**ACTIVITIES:**

* Teach basic English Language and structural Grammar.
* **Programa Bolsa Idiomas, Faculdade Nilton Lins**

English Teacher

2013

**ACTIVITIES:**

* Teach basic English Language and structural Grammar.
* **Centro Positiviano de Ensino**

English Teacher

2014

**ACTIVITIES:**

* Teach basic English Language and structural Grammar.
* **Serviço de Pronto Atendimento da Alvorada.**

Technical Nurse (Volunteer)

2016

**ACTIVITIES:**

* Hospital Nursering and caring.

* **Sétimo Tabelionato de Notas da Comarca de Manaus Cartório Fioretti**

Arquivist

2018 to 2021

**ACTIVITIES:**

Documents and Arquive Management.

* **Reitoria da Universidade Estadual do Amazonas (UEA)**

Arquivist – Trainee

2022 to 2023

**ACTIVITIES:**

* Assistance in management of arquives and documents.
* **Manaus Previdência – Manaus Prev**

Arquivist - Trainee

2023

**ACTIVITIES:**

* Assistance in management of arquives and documents.