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# VINNY MUGAMBI

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Nairobi, Kenya 00100 | +254725443997 | muthonimugambi84@gmail.com

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## Summary

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Results-oriented Resettlement Projects Expert with a proven history in effectively managing and executing refugee resettlement projects in various countries including, Kenya, Ethiopia, Niger, Chad, and Tanzania. Adept at utilizing project management methodologies, including monitoring and evaluation practices, to ensure the successful relocation and integration of displaced populations. Extensive experience in fraud management within resettlement programs, implementing robust measures to uphold program integrity. Possesses a comprehensive skill set encompassing cross-functional project coordination, stakeholder engagement, and strategic decision-making. Proven ability to develop and implement innovative solutions, resulting in the achievement of resettlement goals while maintaining a commitment to ethical and transparent practices.

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## Experience

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### Refugee Resettlement Expert | Project Manager 01/2023 to Current UNHCR/ CWS

- Ensuring program and operations leads coordinate objectives to streamline resettlement project execution and enhance operational efficiency across multiple resettlement initiatives.
- Training colleagues during the onboarding process on fraud-related loopholes within resettlement, emphasizing their responsibilities towards the refugee population and systems we work with.
- Collaborated with the country team in Chad during the Sudan emergency to establish and enhance internal digital identity, registration, and identity management capabilities, resulting in a 20% improvement in registration efficiency and a 15% reduction in data inaccuracies.
- Conducting comprehensive case data analysis for over 200 resettlement cases using various internal databases, Tableau, and Excel, utilizing visualization techniques and interpretation skills to enable strategic planning and pattern predictions.
- Developing and implementing location-specific Gender-Based Violence (GBV) working group work plans, tailoring strategies to meet the unique needs and challenges of each area within the refugee population.
- Collaborating with local stakeholders in Chad and Ethiopia and international partners to ensure comprehensive and effective GBV response and prevention measures.
- Monitored and evaluated the impact of the work plans, making adjustments as necessary to enhance program effectiveness.
- Analyzed previous fraud-related reports within the operation, participated in ground-level investigations, and drafted reports as well as mitigation procedures to predict future patterns within the resettlement department.
- Implemented Monitoring and Evaluation (M&E) techniques, achieving a 90% success rate in meeting project goals, maintaining a focus on quality assurance and compliance with established policies, guidelines, procedures, and standards.

### Senior Caseworker 01/2017 to 01/2023 CWS RSC Africa

- Collaborated extensively with external partners, including IOM and UNHCR, providing invaluable expertise and insights into resettlement efforts, contributing to broader assessments, emphasizing the organization's commitment to continuous improvement.
- Conducted resettlement interviews across refugee camps and urban settlements in sub-Saharan Africa, engaging with diverse populations, including refugees who identify as LGBTI and survivors of Sexual and Gender-Based Violence (SGBV), applying the Age, Gender, and Diversity approach to ensure comprehensive support.
- Worked closely with the Program Integrity Manager to design and implement assessments, surveys, and tools aligned with the USRAP Program Integrity Guidelines, resulting in a 15% improvement in overall program integrity.
- Analyzed resettlement data to assess trends, challenges, and successes, contributing to evidence-based reporting and informed decision-making, successfully contributed to a 20% increase in resettled cases.
- Ran various reports following Data Integrity Protocols, utilizing Tableau for Quality Control reports and data analysis, achieved and maintained a 95% accuracy rate, upholding high standards of data accuracy.

- Assessed the efficiency and cost-effectiveness of resettlement programs, identifying opportunities for optimization and resource utilization, implemented strategic changes that led to a 10% increase in program efficiency while maintaining cost-effectiveness.

### **Career Development Specialist**

**01/2016 to 01/2017**

#### **Uniserv Education**

**Nairobi, Kenya**

- Conducted in-depth evaluations of students' backgrounds, education, and training, providing personalized guidance for the development of realistic career goals. Successfully assisted 200+ students in defining and refining their career paths
- Guided clients in making informed decisions about their careers, offering support in selecting suitable degrees and educational programs to acquire essential credentials and skills.
- Facilitated the decision-making process for 150+ clients, resulting in improved clarity and direction.
- Developed measurable and time-specific Employment Service Plans for 100+ clients, outlining clear and achievable goals to enhance their career prospects.
- Implemented strategies that led to a 30% improvement in clients' job readiness and successful employment outcomes.

### **Forensic Science Intern**

**10/2014 to 12/2014**

#### **Directorate of Criminal Investigations**

**Nairobi, Kenya**

- Conducted comprehensive serological analyses on samples collected from sexual assault, break-ins, and homicide cases to identify biological evidence such as blood, semen, and saliva.
- Performed meticulous chemical analysis on seized materials, including clothing and other items, to identify controlled substances such as pills and powders.
- Utilized specialized techniques for evidence collection, including dusting for fingerprints, collecting trace evidence, and documenting bloodstain patterns.
- Prepared comprehensive forensic reports detailing examination methodologies, findings, and conclusions for use in legal proceedings.
- Maintained chain of custody protocols to ensure the integrity and admissibility of evidence in legal proceedings.

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### **Skills**

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| <ul style="list-style-type: none"> <li>● <b>Project Management:</b> Orchestrating and leading multifaceted projects, collaborating with international organizations, and ensuring program efficiency.</li> <li>● <b>Data Analysis:</b> Proficient in analyzing and interpreting data using various tools, including Tableau and Excel, to inform decision-making.</li> <li>● <b>Collaboration and Partnerships:</b> Demonstrated ability to collaborate with external partners, fostering strategic relationships with organizations such as IOM and UNHCR.</li> <li>● <b>Career Counseling:</b> Guiding individuals in making informed decisions about their careers, assisting in selecting suitable degrees and educational programs.</li> <li>● <b>Program Integrity:</b> Designing and implementing assessments, surveys, and tools to enhance overall program integrity, ensuring adherence to guidelines.</li> </ul> | <ul style="list-style-type: none"> <li>● <b>Quality Assurance:</b> Maintaining high standards of accuracy in data management, running reports following Data Integrity Protocols.</li> <li>● <b>Communication:</b> Strong written and verbal communication skills, essential for compiling comprehensive information, conducting interviews, and contributing to evidence-based reporting.</li> <li>● <b>Strategic Planning:</b> Developing and implementing Employment Service Plans with clear and achievable goals for clients to enhance their career prospects.</li> <li>● <b>Diversity and Inclusion:</b> Applying Age, Gender, and Diversity (AGD) perspective in project planning and execution.</li> <li>● <b>Efficiency Optimization:</b> Assessing the efficiency and cost-effectiveness of programs, identifying opportunities for optimization and resource utilization.</li> </ul> |
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### **Education**

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**Certified Fraud Examiner (CFE)**

**01/2022**

ACFE

**Certified Public Accountants (CPA)**

**01/2019**

KASNEB

**BSC Forensic Science**

**01/2015**

Kenyatta University

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### **Languages**

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**English:** First Language

**Swahili:**

C2

Proficient

**French:**

B1

Intermediate

## Referees

Marie Elisabeth Kinsky

Title: Supervisor RSC Africa

Email : [mevkinsky@gmail.com](mailto:mevkinsky@gmail.com)

Elsbeth Magdalene Black

Title: Supervisor UNHCR, Chad

Email: [elsbethmagdaleneblack@gmail.com](mailto:elsbethmagdaleneblack@gmail.com)

William Charles

Title: Program Integrity Coordinator, Nairobi

Email: [williamcharles301@gmail.com](mailto:williamcharles301@gmail.com)