

Mahmud Babatunde Warris

PERSONAL INFORMATION

Address: Pipeline Road, Ilorin, Kwara State
Contact Number: 08167867949, 07019745192
State of Origin: Kwara State
Email Address: mahmudwarris@gmail.com
Gender: Male

PROFILE SUMMARY

A person of integrity. Ready to show diligence in everything I do. Always seeking to provide effective and efficient solution to every situation. Honor for all men is a top virtue as I value people and recognize the true worth of all men.

PERSONAL SKILL AND QUALITIES

Quick Thinking Ability | Result Oriented | Good Communication Skill | Knowledge of Effective Service Delivery | Good Interpersonal Relationship Skill | Good Oral and Written Communication | Flexible and Adaptable Leadership | Goal Driven | Problem-Solving | Teamwork and Collaboration | Innovative and Creative Thinker | Strong Interpersonal Relationship | Diplomatic and Enthusiastic.

EXPERIENCE

Operations Staff | Ufodot Prints

Duties & Responsibilities:

- I directly related with clients, making sure their work was done to their satisfaction
- I was in charge of handling printing machines and overseeing all printing process
- I was In charge of large format printing

Operations Manager | 07Graphix

Duties & Responsibilities:

- I was in charge of relating with clients on the specifications of their designs
- I was in charge of organizing prints and printed files
- I was responsible for the maintenance of printing machines

Teacher | Relics College

Duties & Responsibilities:

- I was responsible for teaching the students everyday
- Making sure lessons are properly disseminated
- Making sure the students were engaged and taught properly

Team lead | CLC Global

- Successfully held the post as a leader of a team in church from 2021 - 2024. This leadership position taught me several leadership skills and built in me great leadership qualities. A huge part of my work had to do with relating with people and organizing my team members to ensure efficiency and effectiveness. Working with people in such position also instilled in me administrative skills and sharpened my effectiveness in organizing and administration.
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EDUCATION

- ✓ **B.sc Political Science** | - 2022
 - University of Ilorin, Kwara State.
 - ✓ **Senior Secondary School Leaving Certificate** | - 2016
 - Glory Point International College **2015-2016**
 - Foucos Secondary School **2013-2015**
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CERTIFICATION

- ✓ **Center for Educational Development (CED) Certificate** | - 2015
 - ✓ **Global Leadership Summit (GLS)** | - 2019
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PROFESSIONAL SKILLS

- Microsoft Office | Google Workspace | Microsoft Excel | Copy writing
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INTEREST • Education | Music | Reading | Traveling | Sports | Gaining New Knowledge | Impacting Knowledge

LANGUAGE

English | Yoruba

REFERENCE

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